



GOVERNMENT OF INDIA
MINISTRY OF FINANCE
DEPARTMENT OF REVENUE
OFFICE OF THE COMMISSIONER OF CENTRAL EXCISE
NO.1, WILLIAMS ROAD, CANTONMENT, TRICHY - 620 001

TRADE NOTICE NO.06/2008

Dated : 24.03.2008

Sub : Vigilance – Reconstitution of Public Grievance Committee for the Organised, SSI and Service Tax Sectors in respect of Central Excise Commissionerate, Trichy for the years 2008 and 2009 – Regarding.

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The Trade is hereby informed that Public Grievance Committee in respect of the Central Excise Commissionerate, Trichy for the Organised, SSI and Service Tax Sectors has been constituted for the year 2008 and 2009 with immediate effect in the Office of the Commissioner of Central Excise, No.1, Williams Road, Cantonment, Trichy – 01. A list of constituent members of the Public Grievance Committee is enclosed.

02. The Commissioner of Central Excise, Trichy will be the ex-officio Chairman of the Committee. The Additional Commissioner (P&V) of the Central Excise Commissionerate, Trichy will be functioning as the Member / Grievance Redressal Officer.

03. Grievances on the matters relating to Central Excise and Service Tax in respect of Central Excise Commissionerate, Trichy may either be sent in writing or represented to the Committee in person at the above mentioned address.

04. **Functions of the Committee :**

The function of the Committee is exclusively to deal with the Citizens' Grievances on regular basis and will not deal with Policy issues relating to taxation. This Committee will listen to grievances made to it orally and examine written complaints / grievances and initiate action for redressal. Decision on the grievances received in any meeting will be intimated in the next meeting.

05. **Life Period of the Committee :**

The life period of the Committee is normally two years. Any member of the Committee who is absent from 3 consecutive meetings, without adequate reasons, will be deemed to have withdrawn from the committee and his place will be filled by fresh nomination.

06. **Meeting of the Committee :**

The Committee will meet once in a quarter. Meeting will be held at Head Quarters or some other place in the jurisdiction of this Commissionerate as may be decided by the Chairman, if occasion warrants.

07. **Travelling Allowance and Daily Allowance :**

Travelling and daily allowance will be regulated according to the orders in force.

08. As the success of the Committee depends upon the attendance of the members and the matters discussed therein, all the members may please ensure their presence in the meeting without fail and the Public are requested to approach the Committee, if they have any grievance.

[Issued from File C.No.II/39/05/2008 Vig.]

// ATTESTED //

Sd/-
(S.MANIVANNAN)
SUPERINTENDENT(VIG.)

Sd/-
[BHIKHOO RAM]
COMMISSIONER

To
The Members of the Committee.
As per Mailing List III.

Copy submitted to :
The Chief Commissioner of Central Excise, Coimbatore.